

**Minutes of Bawdsey Parish Council Meeting
Held on 23rd September 2021 at 7.00pm
in Bawdsey Village Hall**

1. Attendees

Cllr. Andrew Block (Chairman)
Cllr. Chris Mann
Cllr. Robin Johnson
Cllr. Richard Tricker

Cllr. Andrew Rouse (Vice-Chairman)
Cllr. Robert Thurkettle
Cllr. Clare Walker

2. Apologies for absence:

Tiffany Pollock (Clerk), Cllr. B.Johnson, Cllr. James Mallinder (East Suffolk), Cllr. Andrew. Reid (SCC)

3. Declarations of Interest and Applications for dispensation on Agenda Items (pecuniary or non-pecuniary)

Councillors Mann, Tricker and Block declared an interest in Scottish Power Windfarm project, Cllr Mann for Amazon film shoot, Cllr. Rouse for BCP; Cllr. Walker & Cllr. Block for CLT. Cllr. Thurkettle for Peninsula Practice.

4. Public Participation :

- **Mike Shanahan** - Raised a request for funding to address the state of the church wall. There was discussion on the problem, what might be done, and how much it might cost. The wall is leaning badly along its mid-section. The roadside verge has increasingly built up against it some 450mm higher than on the graveyard side, so heavy vehicles now impose an increasing load against the foot of the wall forcing it to overturn. The Southern end is already supported by buttresses which may be part of the answer to stabilising the remainder. But it was agreed the problem was chronic and not just the result of one culprit.

Most parishioners supported the request in principle and agreed this could be a suitable use for some of the legacy funding received from the film shoot. But as the Council has a duty to ensure that its monies and contributions are spent wisely & safely, it was requested that a properly informed and qualified assessment of the problem and the solutions available to address it be provided to support the case.

Furthermore, it was felt the Church should also be approaching the Diocese along with the many other Grant bodies available for this type of issue.

- **Sue Foster** - Raised concerns over traffic speeds along the Street and requested that a 20mph limit be applied. This was agreed as an ongoing issue that would have to be taken up with SCC Highways although the process for such impositions is known to be costly and time consuming.

5. Reports (if any) from SCC and East Suffolk DC

No Reports had been received from either Cllr. James Mallinder or Cllr. Andrew Reid.

Chair's initials:

6. Minutes of last meeting on 22/08/21.

The Minutes were agreed as a true record, proposed by Cllr Tricker and seconded by Cllr. Thurkettle.

Actions and Matters Arising: - *There were none.*

7. Planning:

- DC/21/3896/VOC. Etc (Housing Dev, School Lane Bawdsey IP12 3AP). Variation of Conditions relating to Aboricultural Works and Footpath Widening. Councillors were pleased to receive detailed information about changes to the School Lane application regarding the school car park, pathway, access and treatment of verges/kerbs. Information on contractor and materials was noted. All were in favour of the work proceeding on the basis of the plans presented.
- DC/21/3849/FUL (Salty Dog, Shingle Street, Suffolk IP12 3BE). Demolition of existing single storey extension, revised design. The initial application DC/21/1899/FUL had been approved by Councillors, and there were no objections to the revision of design details, nor the additional area applied for. Approved.
- DC/21/4258/FUL (Foresters Lodge, School La, Bawdsey, IP12 3AR). Conversion of garage to granny flat. Councillors noted that this altered the building internally, and that outside changes were principally to windows, so there was no major change to the size/footprint of the building. It complied with the policy statement SCLPS.13 about residential annexes and should be accepted as such. All Councillors approved this application.

8. Bawdsey Quay, Parking Issues

- **Quay Car Park Relining** has finally been completed and car park spaces added to in the centre; spacing is tight at the end, and would be difficult to get a trailer/large vehicle around there when all spaces are full
- **Seat prices** have been obtained from 3 different suppliers (Glasdon, Realis & NBB), along with an estimate for Base construction. While procurement rules will require further estimates for the work. The total price of 8 seats supplied & erected would likely be around £7.0k.
- **Raised beds** were also discussed as a further parking deterrent to be positioned between the Benches. The cost of 4 Beds supplied with soil & plants would be around £3.0k. But as concerns were raised regarding ongoing maintenance & watering, it was agreed that 1 bed should be trialled for the 1st Year.
- **A Highway Licence** will also be required for such Street Furniture, and Cllr Block has obtained details and forms for the application from County Council Highways Dept.
- **Funding** - PGL had previously offered financial help towards the quay Parking solution. But previous PGL manager Ashley has now moved on, so contacts need to be re-established with new PGL Management staff.

Chair's initials:

- A Detailed Plan is needed to show positions for all Seats, Planters & Parking Bays as well as the licence applied for from Highways, and final estimates for buying/installing seats **Action**

AB & AR

- **ESC Key points & Actions** (as listed in James Mallinder's email of 16/09/21 are worthy of note:
 - a) The car park will remain free at the current time, with no plans to turn it into a charged area.
 - b) ESC is not looking to provide electric charging points in the car park due to cost.
 - c) The height barrier at the entrance to the Car Park will remain in place, so as to prevent camper van access. This will be reviewed and considered again next year as part of this work.
 - d) Norse will action Ground clearance in Amenity Car Park area before Feb 22. East Suffolk will develop a scheme for an appropriate surface for key areas of the car park, potentially starting March 22 – this will take into consideration prevention of contaminants from vehicles
 - e) ESC will consider more prominent signing for the parking site from the road (either white or brown signs).
- It was noted that item d). Needs a Pre-site Mtg with Norse to agree exact areas to be cleared.

Action AB

9. **Village seat** - No decisions had yet been made regarding either design or location for a Village Seat. In light of higher priority matters presently occupying the Council (such as Quay Parking & Church wall repairs) it was felt the need for another village seat was currently of low importance and hence the matter will be deferred.
10. **Village Logo** - No progress

11. Progress Reports

- **Quay Bus Shelter / Deben Marine Centre.** - RT said the Centre had attracted many visitors during the holiday period (including David Kemp from the EA). It provides a good forum for Local Coastal erosion matters, as well as a pool of information and evidence to help represent our case back to the EA, etc.
- The EA is currently undertaking Bank stabilisation work on the Felixstowe side of the river, following which **Felixstowe PhotoPost 1** can be erected to overlook the southern end of the Knolls. **Action RT & AR.**
- Helen Burningham (UCL) in conjunction with the PC and DEP (Christine Block) is making application for **further funding** to continue with the DMC.
- **Village Hall and Recreation Ground Committee:** The Village fete raised a record £5600.

Chair's initials:

- War Memorial resurfacing has now been completed, following delays due to material supplies. The Seat as previously located near the War Memorial, is now to be moved up to the Pavilion. (This might also be a suitable location for a village seat with village name on it, on basis of grant obtained by previous Clerk – see item 9)
- **Bonfire Night** - As the field at the end of East Lane is no longer available, Chris & Alex Mann have kindly offered use of the Turf field opposite the school for Fireworks. There will be no Bonfire as such but there will be a fire pit and drinks and snacks at the Village Hall.
- **Coastal Matters** - No updates from Deben Estuary Partnership nor Bawdsey Coastal Partnership.
- **Coastguards** - RT said the Coastguard have been quiet of recent, but there has been considerable Borderforce activity in the area where rogue Jet Skiers have been sighted presumable coordinating landing sites. Please phone 101 to report any suspicious activity.
- **Scottish Power** - Digging is ongoing for the moment on the west of Ferry Rd to rectify earlier works that were too shallow when laid.
- **Speed Watch** - RJ said Police will shortly be arranging for a Roving Speed Camera Van to set up in the village, with powers to prosecute onsite.
- **Emergency Planning group** have a Mtg planned shortly with new members coming on board.
- PGL Defence Works have apparently been submitted to MMO for approval, but no details available at the moment. To help get better insight AR will contact Paul Patterson for a Walk & Talk update between East Lane to the Quay.

Action AR

12. Highway Matters

- **Quiet Lanes** - No progress to date. Project is being managed by Andrew Cassy on Facebook. AB apologised for not following up on Facebook, and Rob T offered to do this, while the Clerk was unwell.
- **Potholes** at entrance to "A Site" have been reported to SCC. RT said they should be addressed within 8 weeks, along with footpath clearance down to Gate House Lodge.

Action - Rob T

13. Financial Matters

- Move to Online Banking with Unity Trust still needs pursuing via online Application. This is dependent on moving savings account money into current account. **Action AB, TP, AR**

Date of next Meetings. 18/11/21 @ 19.00 and 20/01/22 @ 19.00.

Signed:

Date:

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Cllr. Andrew Block, Chair

Chair's initials:

Tiffany Pollock

Clerk to Bawdsey Parish Council

DRAFT UNTIL SIGNED

Chair's initials: