

# Bawdsey Parish Council

Mrs Jenny Webb (Clerk to the Parish Council)  
5 Fern Terrace, The Street, Bawdsey, Woodbridge, Suffolk IP12 3AH

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## NOTICE OF BAWDSEY PARISH COUNCIL MEETING

Thursday 24th March 2022

at 7.00pm in Bawdsey Village Hall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation (**15 Minutes Maximum**) - To receive:
  - a. Reports or comment from any member of the public
  - b. Reports from County and District Councillors
4. To agree and sign Minutes of meetings as a true record.
  - i. PC Meeting of 20th January 2022
  - ii. Planning Meeting of 16<sup>th</sup> February 2022
5. To propose and confirm Tina Hughes as new clerk and RFO from April 1<sup>st</sup>, 2022
6. **Planning:**
  - a) To confirm response DC/22/0597/FUL Proposed Alterations and Extension Including Garage Conversion -Revised Scheme To DC/21/0254/FUL at 6 Cavell Close, Bawdsey
  - b) To consider DC/22/1057/LBC Manor Cottage, 34 The Street, Bawdsey, IP12 3AH Listed Building Consent - To erect a single storey extension to the rear of the property
  - c) To receive any news relating to existing planning applications including School Meadow site and PGL Lake
  - d) To consider any applications received after the publication of the agenda
7. **Bawdsey Quay:** To decide on seating along the river frontage, choice and number of benches, (and planters if installing at this point), time frame of installation, choice of contractors to install base for seats and other ancillary decisions.

**8. Highways Matters:** To confirm support for extending/changing speed limits in the village

- Any further concerns about Highways

**9. Progress Reports:**

- i. Clerk's report- key correspondence items
- ii. Village Hall and Recreation Ground Committee update (Cllr. R. Johnson)
- iii. Coastal Matters: Updates on a) Deben Estuary Partnership (Cllr. Block) b) Bawdsey Coastal Partnership (Cllr. Rouse) c) Coastguard report (Cllr. R. Thurkettle) d) Deben Marine Centre (AB)
- iv. Scottish Power (Cllr. Tricker)
- v. Quiet Lanes (Cllr R Thurkettle)
- vi. Speedwatch (Cllr. R. Johnson)
- vii. Update for Photo Post and Weather Station (Cllrs R Tricker/A Rouse)
- viii. Emergency Committee (Cllr. R. Johnson)

**e) Finance Matters:**

- a. To receive Accounts as of 28 February 2022 (see e)
  - b. To authorise the following Invoices for Payment:
    - i. Cllr R Tricker Expenses £38.39
    - ii. J Webb (Expenses incl. home working allowance.) £194.26
    - iii. J Webb (Clerk salary Feb-March Net) £243.88
    - iv. Key Pal Ltd (weather station expenses.) £232.45
    - v. HMRC (tax) £243.80
    - vi. SALC (Training.) £36.00
    - vii. *Any other invoice presenting*
  - c. To note Payments made since last meeting:
    - i. Cll R Tricker expenses £14.40
    - ii. K Miller (Computer service.) £90.00
    - iii. J. Webb (Salary + expenses.) £749.32
    - iv. Red Rocket x 2 DD £23.04
    - v. Suffolk Preservation Society £30.00
    - vi. East Suffolk Bulletins £52.77
    - vii. SCC Licence for Street Furniture £300.00
  - d. To note transfer from Current Account to Savers Account £8,056.55
  - e. To note Bank Balances as of February 28<sup>th</sup>, 2022
    - i. Current Account £5,672.49
    - ii. Amenity Account (7141) £13,268.23
    - iii. Active Saver £8,057.28
  - f. To approve the 2022-23 budget on recommendation of the Finance Committee
  - g. To approve the following documents with recommendations from the Finance Committee: i. Standing Orders and Financial Regulations ii. Risk Assessments (Financial and Non-Financial iii iv. Suffolk Code of Conduct v. Asset Register
  - h. To receive report on adequacy of the council's Internal Controls (Cllr Rouse) and approve council's Internal Control Statement
  - i. Confirmation of adequacy of Insurance Policy
- f) To decide on annual charitable donations and to consider request for donation to VHRGC for Platinum Jubilee celebrations

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- g) To receive update on Green Agenda for Bawdsey such as any new tree planting and village seat
- h) To receive update on celebrations to celebrate the Queen's Platinum Jubilee on weekend of June 2-5th including planting of oak tree and to nominate a villager to take part in carrying the Lord Lieutenant's Beacon Relay on Tuesday 31<sup>st</sup> May.
- i) To agree dates of the Annual Parish Meeting in April and for the Annual General Meeting in May.
- j) To receive agenda items for the next APM and AGM

Jenny Webb  
(Acting Clerk)

16<sup>th</sup> March 2022