

# Bawdsey Parish Council

## Minutes of Meeting of the Parish Council

Thursday 21st November 2019 at 7.00pm

Bawdsey Village Hall

<p><b>In Attendance</b> –Chairman Andrew Block (AB), Clls Richard Tricker (RT), Chris Mann, (CM) Brian Johnson (BJ) Rob Johnson (RJ), Clare Walker (CW) Jenny Webb (Clerk) Cll James Mallinder (East Suffolk Council) Apologies from Clls A Rouse and Emma Aldous (EA)</p>	
<p><i>Meeting called to order by Chair AB at 7.00pm.</i></p>	
<p><b>1. Open Forum and Chairman’s welcome</b> – Two. parishioners in attendance</p>	
<p><b>2. Councillor’s Declaration of Interests:</b> Clls AB, CM and RT declared an interest in the Scottish Power Windfarm project; Clls AB, BJ for Bawdsey Coastal Partnership; Cll AB and CW for CLT; Clls AB and BJ for Tin Chapel project.</p>	
<p><b>3. Signing of Minutes:</b></p> <p>i. <b>Minutes of 19<sup>th</sup> September 2019</b> were signed as a true record. Proposed by Cll RT, seconded by CW.</p>	
<p><b>4. To receive report from SCC and ESC. None was received from SCC. Cll A Reid is now cabinet member for Highways at SCC.</b></p> <p><b>East Suffolk Councillor James Mallinder:</b> Cll Mallinder submitted a written report but highlighted certain issues. Verges are to be left uncut for ecological reasons. Bus number 71 is to be reinstated. Tetrapacks can’t be recycled in blue bins but JM is looking at ways to collect them locally. ESC is looking into the possibility of putting a warning sign at Shingle Street relating to shifting sands following an incident last month where a young girl sank into the shingle by the lagoon near The Beacons. His full report can be read on the village website.</p>	
<p><b>5. To discuss the suggested new Divisional Arrangements for SCC Councillors:</b> The Wilford division is likely to become bigger when the number of SCC councilors is reduced from 75 to 70. A consultation on this is due next year.</p>	
<p><b>6. To consider request from Bawdsey School Governors to appoint a councillor on to the governing body:</b> The Chair of Governors at Bawdsey Primary School has asked whether any councilor is free to join the board since the school is facing a number of challenges and may have to become part of a multi-academy trust. No councilor could commit to this at the present time. The clerk was asked to put a request in the next Bulletin for any interested person to join the board of governors and report back to the council.</p>	<p><b>Clerk</b></p>
<p><b>7. Progress Reports:</b> i. <b>Clerk’s report, incl. current finance report.</b> The report of correspondence and actions can be read on the village website. There is a balance of <b>£6,775.91</b> in the current account following the receipt of the second half of the precept. <b>£7,718.23</b> in the BQVC account and <b>£6,031.31</b> in the Savers Account. The bill for the local and European elections has been received for £813.16. ii. <b>Village Hall and Recreation Ground Committee update:</b> An upgrade to the pavilion has been completed costing over £4,000. It will be a further asset to the village and will generate funds. The VHRGC has taken over running the pop-up pubs and the last one made £200. This is helpful given the committee’s over-reliance on the annual fete for income. The committee is looking into making the VH greener and is investigating grants for solar panels. CAS</p>	

gives free professional advice.

**iii. Coastal Protection Updates: a) DEP:** A review of the plan is being undertaken in the light of the revised Local Plan. The Deben estuary needs to be seen as a whole system and its natural capital evaluated including its landscape and how that adds to tourism. **A report on the latest thinking by the DEP can be found on the village website.**

Flood Cell 1- Bawdsey Quay-Ramsholt is vulnerable and the river wall needs to be raised. Funding will have to come from landowners. A review of the Coastal Path will take place next year and current thinking is to take a path along the sea wall from Bawdsey Quay to Ramsholt.

Funds for a weather station have been acquired from East Suffolk and from the AONB Coast and Heaths. SCC will be approached to make up the shortfall. There have been significant changes in the movement of shingle and the height of the Knolls over the last year. Bawdsey Manor (PGL) is willing to provide a post to mount it on. The weather station will supplement data from the Felixstowe Ferry side.

**b) BCP update:** No major update. BPC will be consulted at a later date on the review of the SMP. Managed Realignment and Resilience seem to be the watchwords at Slaughden rather than Holding the Line. It will be vital to secure funds to prevent a breach from the sea entering the estuary which would also impact Shingle Street. Councillors pointed out that the cliff from East Lane to Bawdsey Quay has been undercut and that it presents a danger to any walker.

**iv. Scottish Power:** The haul road has not yet been taken up. Scottish Power will keep the landfall site until the completion of EA3. Councillors were pleased that the hedges will be reinstated. The Highway Authority has agreed to undertake resurfacing of Ferry Road under a lane closure but will not restore entrance to the access point further down on the west side since damage to the verge has been caused by agricultural machinery.

**v. Emergency Committee:** Cll Rob Johnson has taken over the chairmanship of this committee from Jason Horncastle. His details are now in the Bulletin. An update of the Emergency Plan will take place at a meeting in January. After the flooding of two properties in East Lane, the committee is looking into purchasing rotproof sandbags or flood boards. The emergency leaflets will be redone next year and given to all householders.

**vi. Speedwatch:** Following the vandalising of the SID, it is being sent away for repair. New 30mph roundels have been painted along The Street and Ferry Road. Generally speeding has greatly reduced. Bawdsey lost its last Speedwatch session slot due to Rendlesham needing the equipment for training. Clerk asked to purchase 5 Hi-Viz waistcoats.

Clerk

Clerk

**8. Finance: a) To authorize payments as listed below**

- i. Bawdsey Bulletin October: £20.39
- ii. Clerk's Salary (net): £499.90
- iii. HMRC PAYE £47.60
- iv. CAS (Website admin) £60.00 (DD)
- v. East Suffolk Election costs £813.16
- vi. Cost of high viz jackets TBD

The above payments were approved by the council. Proposed by Cll R Johnson and seconded by Cll B Johnson.

**b) To approve spending on SID repair :** Clerk has received a quotation from Elan City for £306 which should be paid in part from the council's insurance.

**c) To approve donation of £500 to VHRGC towards pavilion upgrade.**

Following a request from the VHRGC, the council agreed to this donation.

Proposed by Cll Tricker and seconded by Cll Walker.

- 9. To approve draft budget 2020-21 and consider the rate of the precept 2020-21:** The Finance Committee scrutinised a draft budget at their meeting in October and recommended the adoption of the budget with minor alterations to the council. Cll Tricker proposed the budget and Cll B Johnson seconded it. It was decided not to raise the precept this year, keeping it as £7,650.
- 10. To receive updates on Planning Issues:** i. **To review outstanding application:** a) **School Meadow Development:** This development had been held up by section 106 but this is now resolved. Contractors for build are being sought. **Orwell Housing Development below Manor Farm Estate:** The second phase of the development is awaiting planning permission. The foul water system on the development remains in private hands and will not be adopted by Anglian Water. The first phase of building has begun and is continuing apace b) **New planning applications :** No new planning applications have been received but PGL will be putting in a new application early next year for disabled access to the Boathouse Café via a ramp and for two disabled parking spaces. c) **To receive update from the Community Land Trust:** A 27% return from the Housing Needs Survey locally reflected the need for smaller family units, starter homes and homes for older people downsizing.
- 11. To approve i) Amended Risk Assessment docs ii) Existing Standing Orders iii) Amended Asset Register iv) Statement of Internal Control v) Health and Safety Doc vi) Equal Opportunities statement.**  
Councillors were advised by the Finance Committee to approve the above documents which had been scrutinized by the committee in October. Proposed by Cll R Johnson and Seconded by Cll Walker.

- 12. Bawdsey Quay: To consider financing plans for a new parking scheme at Bawdsey Quay:** SCC Highways officer has sent the council quotations for a parking design in two stages. The total is likely to cost £ 25-30 thousand plus the cost of posts which the council hope will be borne by ESC. The Chairman will arrange a meeting with East Suffolk Officer Laura Hack to discuss the figures and a possible timetable to complete the works. The amenity site also needs tidying up if it is to provide further parking places lost in the tidying up of the parking along Ferry Road. **Clerk to ask whether Bawdsey Bird Club would be willing to take over the overseeing of the bird and bat boxes in the amenity area.**
- 13. Tin Chapel: To receive update on the Tin Chapel and its proposed purpose:** A document showing a mock-up of the renovated chapel has been circulated. Its use as a Resource Centre for various research organizations is the favourite option. A Memorandum of Understanding has been drawn up between the ESBPT, the DEP on behalf of 8 universities doing research on the Deben, Peninsula Village CLT. Clls agreed that two members of Bawdsey Parish Council should be included on this steering group. The Cultural Engine is aware of funding sources to help save Historic Buildings at Risk.

- 14. To receive update on Highways matters:** See related updates at items 7iv and 7vii. A list of stretches of road which regularly flood in Bawdsey have been passed on to Butley PC which is coordinating an inventory of such vulnerable sites to present to SCC Highways. Clerk has received complaints about speeding along East Lane and wished to know if any measures such as speed

Clerk

<p>bumps should be investigated. Councillors thought that empty trailers would reverberate when they hit speed bumps and cause noise pollution to residents. Reminding parents dropping children off at school to obey the speed limit is something which could be coordinated between the school itself and Speedwatch volunteers.</p>	
<p><b>15. BT phone boxes: To consider retention of BT phone box at Shingle Street and measures to reinstate fence in front of the Village Hall:</b> Clerk has been told that the Shingle Street phone box stands on private land and therefore BPC has no input into this decision. The Shingle Street Settlement Company will report back to the PC after their next meeting on 12 January. They will make a recommendation one way or another. BT has agreed to pay towards the reinstatement of the fence in front of the area where the telephone box in front of the VH stood. VHRGC will prepare a quotation for the clerk to pass on.</p>	<p><b>Clerk</b></p>
<p><b>16. To review policy of a working group to consider a “Green agenda” including a report on Plastic Champions b) To consider plans for landscaping the “Green”:</b> Cll Tricker reported back on the Plastic Champions workshop he attended with Cll Rouse. Tetrapacks are going into landfill and there is a need for a local collection point so they can be taken to Foxhall Road to be recycled. Batteries and plastic bags can also be recycled. Clerk will convene a meeting of interested individuals to consider viable approaches to green issues within the village and report back at January’s meeting b) BT has sent a crude map of the green area at Eastfields showing where their underground cables lie. This means that the installation of a village sign will be impossible. Alternative ideas were put forward such as providing a bespoke bench and perhaps planters to make the area more attractive. Clerk to write to Alfred Williams Charitable Trust to see whether its grant could be used for this purpose.</p>	<p><b>Clerk</b></p>
<p><b>17. Matters to be brought to the attention of the Council including any further reports.</b> Cll R Johnson reported that the dog bin at Red House Lane needs a new post. Cll Walker asked if a doggie bag dispenser could be installed at Bawdsey Quay. Cll Mann reported the burglaries at High House Farm, Bawdsey School and Bawdsey Hall. Sheds and unlocked vehicles are being targeted. Clerk to put the news in the Bulletin. Clerk reported that she would be standing down in this role at the end of March. The post will be advertised in February’s Bulletin.</p>	<p><b>Clerk</b></p>
<p><b>18. To decide on dates for January and March meetings: Thursday 16 January and Thursday March 19<sup>th</sup>.</b></p>	

<p><b>Date of next meeting: Thursday January 16<sup>th</sup> at 7pm;</b></p>
<p><i>Meeting ended 9.45pm</i></p>

Signature: .....

Date: .....

*Andrew Block- Chair of Bawdsey Parish Council*