

Bawdsey Parish Council Finance Committee Minutes

Wednesday 11th December 2024

Present: Cllr Andy Rouse (AnRo); Cllr Clare Walker (CIWa) and Cllr Jackie Fergusson (JaFe)

Clerk: Tina Hughes

1. Welcome

Cllr Andy Rouse welcomed Cllr Clare Walker; Cllr Jackie Fergusson and Clerk Tina Hughes

2. Receive apologies for absence

None

3. Agree and sign minutes of meeting dated 14th August 2024

Minutes agreed and signed by Chair Cllr AnRo, proposed by Cllr AnRo and seconded by Cllr CIWa

4. Summary of current finance position as at 30th Nov 2024

All accounts in order, no issues raised

5. Review Budget 2024-25

Only one issue noted as at 30th Nov 2024, overspend on admin, this was explained by the purchase of a computer by the clerk, but this was covered by the money in reserve, plus the spend on Gov.UK email addresses, enough funds in current account to cover this cost.

A review of budget will be done at end of year to establish any underspend and money transferred to reserve account, to be kept in individual allocated funds.

6. Prepare budget for 2025 - 26 to set precept for agreement at next council meeting.

A precept request will be proposed for £8480.00, this being a 14.75% reduction in parish council tax, it was noted that ESC will be increasing council tax on second homes by 100%. Properties for 2024-25 in Band D was 146, the ESC increase means Band D equivalent is 261.19.

See Budget for 2025 – 26 for breakdown of costings, main request for future proofing council funds are: -

A sum of £250 will be included in budget for any future elections, this money will be placed in reserve to cover potential charge, for 2024-25 if election was contested, then council would have needed to find £1000.00 to cover cost for ESC.

Tina Hughes – Bawdsey Parish Clerk
Crown Cottage, The Street, Alderton,
IP12 3BL Tel: 01394 411092
Email Bawdsey-pc@hotmail.co.uk

Chairs Initials.....

A sum of £150.00 will also be included in the budget, this is to cover the possibility that a printer may need to be purchased for the clerk, money will go into reserves.

Additional funds £175.00 will be requested for the Emergency fund, to cover any printing that may need to be completed and purchase of new equipment.

Budget proposed by Cllr AnRo, seconded by Cllr CIWa, all in agreement.

To be taken to full council on 23rd January 2025

7. Any other Matters to be brought to the attention of the committee

No other matters brought to the committee

Chairs Signature: -Dated: -