

Minutes 3rd September 2026 7.00pm at Bawdsey Village Hall

Present: Cllr Tod Heyda (ToHe) (Chair); Cllr Andrew Rouse (AnRo); Cllr Clare Walker (Cllr CIWa); Cllr Mike Locke (MiLo); Samuel Mann (SaMa);

Cllr James Mallinder (JaMa) East Suffolk District Council

Tina Hughes (Parish Clerk)

Public; None

1.	Welcome by chair and to receive Apologies for absence Chair Cllr SuTa was unable to attend, clerk asked if anyone was willing to chair, Cllr ToHe stepped forward, proposed by Cllr SaMa, seconded by Cllr MiLo, all in agreement Absences Cllr Sue Tappenden Cllr Jackie Ferguson Cllr Stevie Timms Cllr Jonathan Ramsay (SCC)
2.	To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary) Cllr Mike Locke – School Governor Cllr's Tod Heyda, Andy Rouse and Cllr Clare Walker – DMC Cllr Tod Heyda – VHRGC Cllr AnRo – Bawdsey haven Yacht Club
3.	Public Participation (10 minutes) – an opportunity for parishioners to briefly raise matters of concern and hear from County and District Councillors Public No members of the public present Cllr James Mallinder (ESC) Cllr JaMa ESC newsletter forwarded prior to meeting, circulated to councillors and added to website. Cllr JaMa highlighted sections of newsletter – Coronation Avenue in Hollesley has been re-tarmac • SCC cancelling the climate emergency and environment policies – feels wrong to remove this from their decision making • Attended all Fetes this year • Worked with clerk regarding metal object reported at Bawdsey Quay, East Suffolk Services attended quickly, but when arrived object had been removed, but showed system worked well

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chairs Initials.....

	- Groups are able to gain entrance to Sutton Hoo for free, so do highlight to groups, must have certain things in place, such as constitution - Money available in Enabling Community budget, please do apply Q – Would we be able to apply for a skip, school needs the pond area cleared? Cllr JaMa advised could hire skip and purchase aquatic plants to do a whole project. Bins - Main issues People not having collections Food Waste – advised to put in normal waste for now Other issues - people want smaller bins, assistance with bin to kerb. Waiting for slimmer bins to be delivered Things are improving – advised to call customer services in first instance, currently a wait, but ESC are logging all calls and trying to improve the service, if do not get any resolution through customer service, then Cllr JaMa willing to take this further. Full council in September and will be bringing a motion in regards the incompetency of Green Party and the bin collection system, has now been running for 3 months, no longer teething problems. Will be asking what about Christmas waste, can see problems occurring. Cllr MiLo would like to comment on how good the refuse collectors are Q. Could we ask that the bottle banks are not removed when the contracts are finished? If bottles from banks are recycled, remain as glass, if put into general waste will be turned into aggregate and used for building material Concerned black bin is collected only once every 3 weeks, have a small baby, which means especially bad with the heat and number of nappies. Have been advised that ESC have hired someone to come in and sort out all the bins, unsure how much this is costing Q. Is it possible to report missed bins online, rather than trying to get through on the phone? Yes, also offer a call back service.
4.	To agree & sign Minutes of meetings dated 30th July 2026 as true record. Minutes agreed, proposed by Cllr MiLo and seconded by Cllr ToHe, all in agreement.
5.	Planning: To receive updates on current applications and consider applications received a. Consider the following application(s) None Received b. To consider any applications received after the publication of the agenda. None Received

6.	Finance 1. To note Bank Balances as of 31st July 2026: a) Current Account - £12,754.62 b) Reserve Savings Account - £8,800.91 c) CIL Funds Savings Account - £15,376.28 d) Projects Savings Account - £7,506.40 Noted 2. To authorise the following Invoices for Payment: a. New payments since last meeting: £18.77 – Bulletin June 26 £18.77 – Bulletin July 26 £70.00 – Bettaprint Survey and Letter Emergency Plan £18.95 – Clerk - Office Direct Emergency Plan stationery £7.00 – Unity Bank Charge – June 26 £7.00 – Unity Bank Charge – July 26 £7.00 – Unity Bank Charge – Aug 26 £21.28 – S Timms – Planning for Wildlife course All payments agreed, proposed by Cllr ToHe and seconded by Cllr SaMA, all in agreement b. Any new invoices since publication of agenda: None Received c. Any new payments received since last meeting: None Received 3. Review and discuss National Pay Increase for Clerk Clerk left the room whilst discussed, National Pay increase agreed Proposed by Cllr AnRo, seconded Cllr ClWa, all in agreement, clerk to advise SALC, to be back paid from April 2026 4. Confirm Purchase of Poppy Wreath £18.00 All in agreement to buy wreath, clerk to arrange.
7.	Policies – Review and adopt: - No policies to be reviewed and adopted for this meeting
8.	Progress Reports a. Clerks Correspondence update Email received from resident of Bawdsey a Suffolk Coast Warden – Swift Boxes Councillors advised there are swift boxes on the back of the village hall and church but would fully endorse more boxes and suggested advertising in the Bawdsey Bulletin, Village Voices

and on the Wilford Peninsula Facebook. Would need to ensure boxes had an audio system to attract Swifts, Eddie Bathgate is a passionate advocate for Suffolk Swift conservation and would be a good person to contact. Council would be willing to contribute money towards any planned proposal. Clerk to reply back and advise

ESC – Community Cycle Fund

Local community organisations can apply up to £1,000 for cycle parking, council do not think this is needed in the village, but Cllr ToHe to speak with Village Hall and Rec committee to see if this is something they would like to apply for.

East Lane Flooding - SCC

Clerk received a reply from SCC re flooding in East Lane – *'location remains recorded on system as a known drainage issue. The flood site register is extensive and represents many years' worth of work. Currently developing the planned drainage programmes for 2027/28 and 2028/29. Many sites being prioritised for programmes involve flooding of residential properties, significant highway safety risks, or substantial damage to the highway network. East Lane, Bawdsey is currently classified as a medium-priority site on the flood site register. As a result, currently little prospect of drainage improvement works being undertaken at East Lane in foreseeable future'*

Noted Red House Lane flooding during hot weather, Cllr AnRo has written to Alex Mann, Cllr SaMa to remind ditch needs clearing.

Suffolk Highway Grit Bins

Started filling bins in readiness for winter, checked all OK for us re rubbish and amount

Bench for Quay

Due to be installed week begin 14th September 2026, dependent on weather

Bawdsey Quay Parking

Cllr JaFe to meet with SCC highways to discuss parking issues on the 16th September 2026, council felt support from other councillors would be good, clerk to find out time of meeting and let other councillors know.

Dredging – 20th August 2026 permission for dredging was requested, should take 2 weeks, unsure now who will pay for the dredging

PGL – Contract

Clerk has emailed PGL twice for confirmation on contract for compound and if can be terminated, still not heard, will try again later in September 2026

Homeless Person

Received a report that someone, who was sleeping in the church 3 years ago, has been seen in Ramsholt church, church council are aware

b. CIL – Receive an update.

Gateway sign – new sign was too wide for installing, have gone back to Glasdon and requested a sign same width as previous, waiting for this to be confirmed and then will need East Suffolk Services to give a new quote to install and then a street license needs to be applied for.

Cllr AnRo met with SCC highways to discuss road and signage, will chase again to see if he can give us a cost to move this forward

	Clerk to send out breakdown of funds available to spend and by which date
	c. Village Sign Clerk requested for a councillor to head up the project, Cllr MiLo agreed, all in agreement.
	d. Village Hall and Recreation Ground Committee update (Cllr. Tod Heyda) Pop-up-Pubs to continue, varying attendance from village, next one 13th September 2026 Two committee members have resigned, so a few changes happening. Garage Sale to be held in September, has been advertised in Bawdsey Bulletin.
	e. Coastal Matters: Updates on i. Deben Marine Centre (Cllr. Heyda) Reasonable attendance this year. Campervans parking in front of entrance, will be putting signs in front to try and prevent this from happening, Cllr AnRo advised have some traffic cones available, may want to put one out to try and stop this happening. Toy box continues to be used and remains full. Coastguard have been made aware of new gabions at the quay and the material used to fill these, consider these to be dangerous as they have not been completely filled
	f. Speedwatch Cllr AnRo telephoned Westcotec, have availability to do online training from 28th September 2026, Clerk to check diary and advise Cllr AnRo
	g. Melton, Woodbridge and Deben Peninsula Community Partnership (Cllr C Walker) Cllr CIWa advised meeting is next week
	h. Update from School (Cllr M Locke) Cllr MiLo advised Katie Butler has left and have decided to continue with summer term arrangement, with Matt Head covering both Bawdsey and Orford school, feel it is a good way of spreading the cost. Important school continues to recruit new pupils, 12th September 2026 have an open day. Cllr ToHe seeing a lot of work being undertaken by volunteers to smarten up the school
	i. Emergency Committee (Cllr. S Tappenden) Clerk advised Cllr SuTa, Tony Street and clerk met recently and went through the template for the Emergency Plan, majority of plan now completed, Emergency box needs to be done, but funding may be available, waiting to see if this happens. Survey and letter still need to be completed, will go out with the October Bulletin

	j. Green Agenda – Trees and Hedges ESC Tree and Hedgerow Strategy Consultation – 8th July to 5th August 2026, too late to respond to survey, but should use tree and hedgerow reporting tool to advise how many planted since July 2024, Cllr AnRo to complete this.
	k. Highway Matters
9.	Discuss Church Christmas Celebration and if council would like to have a tree Letter received from church asking us if we would like to have a tree to decorate in the church for Christmas in the theme of the nativity. Council agreed to be part of this.
10.	Receive an update from Joint Deben Councils Minutes and letters circulated prior to meeting, all in agreement to put councils name to joint letters Next Joint Peninsula Meeting Sutton Hoo / National trust 26 Nov 2026, to be confirmed, Cllr AnRo and/or Cllr ToHe agreed to attend
11.	Discuss bins at Bawdsey Quay An example of bin in Dorset circulated to councillors prior to meeting, bin states, 'If bin full please take your litter home' raised as on a couple of occasions rubbish was being left by bins and not collected on a regular basis at the quay, Cllr JaMa did advise he had raised this and hoped things had improved, which Cllrs confirmed is the case, if council were to change bins to same style would need to purchase them? Yes, could look to purchase stickers to put on bins with same wording, clerk to look into cost of stickers – Sticker to read - Number to call if overflowing and Please take your litter home if bin full
12.	Discuss King Charles Coastal Path – Snagging Clerk received email from Coastguard concerned seeing people running close to the edge of the cliff, reported to SCC who quickly replied and advised signage now in place at intervals along this stretch asking people to keep 4m from the edge and danger of cliff. Although one field needs to have additional way marker posts ordered as part of snagging process to encourage walkers to use the tramlines in field rather than walk on the cliff edge. Cllr AnRo raised there is only one sign between the quay and Ramsholt explaining why cannot see over wall and dogs need to be kept on lead as it is a bird breeding area, feel needs to have a few along route, Cllr AnRo to take photo of sign and suggestions on where need to be placed. Discussed two large logs placed along pathway on private land to prevent cars accessing, but pedestrians finding hard to negotiate as part of Coastal path. Cllr SaMa to speak with landowner and ask that the logs are placed with a gap, to enable people to walk between rather than having to step over.

13.	Any matters to be brought to the attention of the Council and to agree date for next meetings. 12th November 2026 21st January 2027 31st October 2026 – Finance meeting
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Chairs Signature.....

Dated.....