

Minutes 30th July 2026

7.00pm at Bawdsey Village Hall

Present: Cllr Sue Tappenden (SuTa) (Chair); Cllr Mike Locke (MiLo); Cllr Stevie Timms (Cllr StTi)

Cllr Jonathan Ramsay (JoRa) Suffolk County Council
Cllr James Mallinder (JaMa) East Suffolk District Council

Tina Hughes (Parish Clerk)

Public: One

1.	Welcome by chair and to receive Apologies for absence Cllr Andrew Rouse (AnRo) Cllr Clare Walker (Cllr ClWa) Cllr Jackie Ferguson (JaFe) Cllr Samuel Mann (SaMa) Cllr Tod Heyda (ToHe)
2.	To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary) Cllr Mike Locke – School Governor and Trustee of CAS Cllr Stevie Timms - Parochial Church Council
3.	Public Participation (10 minutes) – an opportunity for parishioners to briefly raise matters of concern and hear from County and District Councillors Member of the public advised had recently attended Cllr Jenny Riddell-Carpenter's Bus Consultation meeting at Saxmundham, where they understood Bus Franchising will be happening, wanted to highlight that we are a remote village and there are people who don't drive at all, plus quite a number who are currently still able to drive but will need to rely on public transport to remain in the village when they can no longer drive in the future and others who would use public transport on occasions if it were available, there is Community Accessible Transport (CATS) available, this needs to be booked in advance, main points from meeting were: - - County Council will be taking over publicising timetables - Two existing routes could generate funds to invest in two new routes County Council have advised Parish Councils can use their portal to ask for bus routes and feels this should be discussed at council meeting Councillors need to do a survey to see what uptake would be, what are the barriers to using the CATS service and look at other models around the country to understand if there are any alternatives, also speak with other villages on peninsula to ascertain if there is a need for an alternative service in the area. Have CATS done or know of any surveys completed in other villages, does SCC have any knowledge of surveys or what has worked in other areas?

Bawdsey Parish Clerk: Tina Hughes,
Crown Cottage, The Street, Alderton, IP12 3BL
Tel: 01394 411092 Email clerk@bawdsey-pc.gov.uk

chairs Initials.....

Question for Cllr JoRa, could he look at contracts for CATS and if it is a commissioned service, can BPC be involved in what is commissioned and influence what is delivered in the future?

Clerk and Chair attending a joint peninsula parish council meeting on 6th August and will ask for bus services to be added to agenda to understand need across area.

Cllr Jonathan Ramsay – (Suffolk County Council)

Cllr JoRa introduced himself and thanked us for inviting him along to the meeting.

As County Councillor, cover two roles, one Suffolk wide and the other more local, Wilford Division, 90% of time dedicated to divisional work.

Each month plan to report on things that have specifically been happening in: -

- Bawdsey Parish
- Division
- County

Advised has cycled and walked around Wilford Division to get a better understanding, especially of roads, advised there is a reporting tool for highways and produced a poster for display, to show people how to report any issues with roads. Has also produced a poster with contact details on and will have phone on all day on Fridays, from 9am to 5.30pm for a surgery.

Is trying to arrange a meeting with Cllr JaFe to discuss parking signs at the quay, unable to enforce parking without signs in place.

Library Bus – will be looking to see if can extend services within the buses, meeting tomorrow to discuss and see if there are any ideas for other services.

Wondering if the use of these facilities is widely known to the parishioners and happy to hand out flyers, for example 'Things in your Neighbourhood'? Advised have Bulletin could advertise in there that it is on or have a separate flyer to hand out with the Bulletin

Advised has small budget for community, for example de-fibs, welcome to contact and ask about any funding available.

SCC meetings are available to listen online and are minuted if anyone is interested.

Cllr SuTa discussed future meetings, Cllr JaRa willing to come along, but also happy to discuss things on the phone or by email. Decided clerk will invite along, if anything on agenda Cllr JoRa feels needs his attention or if specifically requested by council to attend, will come along.

Cllr James Mallinder - (East Suffolk Council)

Newsletter was forwarded ahead of the meeting and circulated to councillors and added to the website: -

Cllr JaMa highlighted the ongoing saga with the bins, has been 2 years in the planning, has had teething problems, but still issues 2 months into the new system, feels they are trying to do too much. If bin(s) has not been collected need to log with ESC customer service. Food

	waste, have been told by September this will be up and running properly, but if concerned then put in general waste. Note: 1. If people require more general waste collections, for example adults' who use continence pads, medical waste or surgical equipment, can arrange to have an additional collection, will need a GP note to state reason 2. Can also log if people have mobility issues and collectors will arrange to get the bin and put it back, may be needed as new routes and people collecting, so will be unaware of residents needs 3. Suffolk Composting offer discounted compost bins, if people are interested in composting Have been advised that the bins were overflowing at the Quay, has managed to sort this, clerk advised visited on Monday evening and no overflowing bins, although no large bins, but appear to be more bins in situ, will monitor. Had about 4 emails reporting, suggested as council have reported could they also, more people who report, ESC may action. Cllr SuTa advised one good thing is the app, which tells you exactly what needs to be put out and if there has been an issue, communication is good through this, Cllr JaMa will feed this back Cllr JaMa has been on the media, stressing to people about not leaving glass or throwing cigarettes, as they are fire hazards. Clerk advised three emails have been received from SCC updating on fire at Dunwich Heath. Cllr JaMa advised has had a meeting with manager of Sutton Hoo and how they can be more connected to the community, if local group, will give free access to group, just need to complete form.
4.	To agree & sign Minutes of meetings dated 21st May 2026 as true record. Minutes agreed, proposed by Cllr MiLo and seconded by Cllr SuTa, all in agreement.
5.	Planning: To receive updates on current applications and consider applications received a. Consider the following application(s) DC/26/2519/TPO Proposal: 1no. Sycamore (T001 on plan) - Remove lowest branch over lawn, 1no. Sycamore (T002 on plan) - Remove the three lowest branches over lawn 1no. Sycamore (T003 on plan) - Fell Address: 11 Martello Close, IP12 3FE No objection, to trees with lower branches, proposed by Cllr MiLo, seconded by Cllr StTi, but would like to understand why tree with TPO needs to be felled. b. To consider any applications received after the publication of the agenda.

	None Received
6.	Review and adopt the following document(s): - Privacy Notice Agreed to adopt, proposed Cllr SuTa, and seconded Cllr MiLo, all in agreement, clerk to add to website
7.	Finance 1. To note Bank Balances as of 30th June 2026: a) Current Account - £13520.51 b) Reserve Savings Account - £8800.91 c) CIL Funds Savings Account - £15422.06 d) Projects Savings Account - £7506.40 Noted 2. To authorise the following Invoices for Payment: a. New payments since last meeting: £867.52 – Clerk Pay Quarter 1 £216.80 – HMRC £84.99 – Clerk (Microsoft Subs) £47.00 – Information Commissioner's Office £682.79 – Glasdon Memorial Bench b. Any new invoices since publication of agenda: £26.27 – ESC May Bulletin All payments agreed, proposed by Cllr MiLo and seconded by Cllr StTi, all in agreement c. Any new payments received since last meeting: £1130.15 – Funds for Memorial Bench at Quay £36.81 – Interest Reserve account £36.62 – Interest Project account £74.61 – Interest CIL account Noted d. Discuss the recent government increase to mileage from 45 pence to 55 pence per mile for first 10,000 miles and decide if council to adopt new increase Agreed, proposed Cllr SuTa, seconded Cllr MiLo, all in agreement

	e. PKF Littlejohn LLP (external auditors) - notification received that we have been exempt from further audit Noted
8.	Progress Reports – Receive Updates a. Clerks Peninsula Joint Parish Meeting – at Sutton Village Hall, August 6th at 7pm, Chair and clerk to attend Suffolk Wildlife Course Shared with church and councillors Community Wildlife Courses 2026 Planning for wildlife in your community course Friday 25th September, 10am-4pm Laxfield Village Hall, IP13 8DY Community land purchase webinar Wednesday 14 October, 7-9pm Online, via Zoom Cllr StTi advised will attend Community Wildlife Course Commemorative bench for the Quay - has been ordered, just waiting for East Suffolk Services to install. Clerk Cover - SALC are now holding names of clerks who would be able to cover if clerk was to be off for any amount of time. King Charles III Coast Path On 2nd May 2025 the Secretary of State for Defra approved Natural England's proposals to improve access to the coast between Bawdsey and Aldeburgh. Following this approval, Suffolk County Council has completed the necessary works to make the route accessible to the public. I am writing to inform you that the new access rights on this stretch of coast will commence on 30th June 2026. These rights will be brought into force by an Order made under section 3A of the Countryside and Rights of Way Act 2000. Bawdsey Ferry Report from Cllr JaFe - Carter Jonas now has a license from the MMO for the work. Taken time as twice wrong coordinates were submitted. The first incorrect submission was on the river but over a BT line and was therefore refused. The second incorrect submission was somewhere in Germany and was accepted!

	Carter Jonas are now applying for a dredging license from Crown Estates and this should take about 2 weeks to be processed. Felixstowe boatyard can then start clearing the sand. The boatyard covers the cost as it is their obligation, in their interest as they run the ferry.
	b. CIL Gateway sign - waiting for East Suffolk Services to give new quote as new gateway sign required for a Street Licence has different dimension and would need to be installed over 2 days Road and Additional Signs Cllr's AnRo and MiLo are walking around village with SCC engineer on 3rd August to finalise requirements.
	c. Village Sign Plan: - Design - Notice to be put in bulletin inviting people to say, 'What does Bawdsey Mean to You', what represents Bawdsey, so ideas can be gathered from people on what could be included on the design. - Ask parishioners if anyone would like to design a sign around above - Gather designs and hold a meeting asking parishioners to vote on designs, the one with most votes will be chosen
	d. Village Hall and Recreation Ground Committee update (Cllr. Tod Heyda) Cllr ToHe sent a report: - - There has been a couple of " POP UP PUBS " Another one is due on the 8th August. Most of the attendance has been from PGL Staff with members of the committee contributing with the catering - Successful Fete despite the Sahara temperatures. The next meeting will be in September
	e. Coastal Matters: Updates on i. Deben Marine Centre (Cllr. Heyda) Cllr ToHe sent a report: - Numbers appear to be down compared with last year - difficulties continue with the ferry boat not always able to park on jetty A number of new volunteers have stepped forward, which helps with the Thursday and Sunday rotas
	f. Speedwatch Cllr AnRo and Clerk still need to book on the training about the SIDs so can start to analyse data.

	g. Melton, Woodbridge and Deben Peninsula Community Partnership (Cllr C Walker) Cllr CIWa was not in attendance
	h. Update from School (Cllr M Locke) School to hold an open day in September to attract new pupils
	i. Emergency Committee (Cllr. S Tapenden) Print letter and survey for Emergency Plan Request for funding to cover cost of printing letter and survey and envelopes Cost will be around £200.00 Proposed Cllr StTi, seconded by Cllr MiLo, all in agreement Emergency Committee to ensure people have numbers for emergencies and emergency grab bag, plus have a plan in place.
	j. Green Agenda – Trees and Hedges Nothing to report
	k. Highway Matters Nothing further to report
9.	Discuss new sign to be placed at Bawdsey Quay by Wildlife Wise, discouraging walkers and their dogs from walking the Saltings, as could do harm to plants and nesting birds No objection to sign being put in this place, but would like to see the design before, clerk to email and request
10.	Discuss request from DMC to purchase two banners Discussed and agreed council will cover the cost of these banners, proposed MiLo and seconded StTi, all in agreement, clerk to advise DMC
11.	Discuss termination of lease between Bawdsey Parish Council and Suffolk Coastal CIC/PGL Discussed, agree lease can be terminated, but need to get agreement from PGL first as council do not wish to be liable for any claims for incidences on land. Clerk to chase PGL again to see if they agree with termination.
12.	Any matters to be brought to the attention of the Council and to agree date for next meetings.

Cllr StTi wanted to raise water irrigation, someone lost a window in their house, clerk also reported water is landing on roads at various points on peninsula, making it a possible dangerous situation for people driving through, Unsure of the rules and regulations on this, will look into and raise at the joint council meeting, to be added to next agenda
Email received today requesting funding for the erosion at Bawdsey Quay, too late to be added to agenda, agreed that previous discussions and offer needs to be put in writing, can be added to the next agenda in September.

Next Council meeting 3rd September 2026

Chairs Signature.....

Dated.....