

Bawdsey Parish Council
Minutes of Bawdsey Parish Council Meeting
Held Wednesday 16th July 2025 – 7.00pm
At Bawdsey Village Hall

Present: Cllr Andy Rouse (AnRo); Cllr Clare Walker (ClWa); Cllr Jackie Ferguson (JaFe); Cllr Mike Locke (MiLo); Cllr Sam Mann (SaMa) Cllr Sue Tappenden (SuTa); Cllr Tod Heyda (ToHe)

Cllr Andrew Reid (Suffolk County Council)

Cllr James Mallinder (East Suffolk Council)

Tina Hughes (Parish Clerk)

2 Member of the public

1.	<p>Welcome by Chair and receive apologies for absence</p> <p>Cllr Rob Thurkettle</p>
2.	<p>To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)</p> <p>Cllr Mike Locke – School Governor and Trustee of CAS Cllr's Tod Heyda, Andy Rouse and Clare Walker – DMC Cllr Clare Walker – Trustee CLT Cllr Tod Heyda – VHRGC</p>
3.	<p>Public Participation (10 minutes) – an opportunity for parishioners to briefly raise matters of concern and hear from County and District Councillors</p> <p style="padding-left: 40px;">a. Reports or comments from public</p> <p>Member of the public raised concerns of vehicles speeding through the village and the SID still not working, Cllr AnRo advised will be purchasing 2 solar SIDS for either end of the village, which hopefully will serve as a warning to motorists. Cllr ToHe suggested a reminder to PGL be sent asking for coaches to be mindful of speed and driving through the villages.</p> <p style="padding-left: 40px;">b. Reports from County and District Councillors</p> <p>Cllr Andrew Reid – newsletter was circulated prior to the meeting and has been added to the website, Cllr AnRe highlighted the following from the report: -</p> <p>Third one day event held around dementia, joint collaboration between SCC and SNEE, Dementia is UK's biggest health and social care challenge, growing, 1 in 3 in UK will develop dementia in lifetime, lot of activities and expert speakers, plus innovation especially around digital care in people's homes, will continue to hold on an annual basis. Questions, was event aimed at people within the system? Aimed at everyone, third party organisations and carers, all party event, employers involved in care too. Note Peninsula Practice and</p>

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Alzheimers Society are running a pilot scheme to try and catch people early to hopefully get support in place.

Suffolk libraries returned to SCC, happened on 1st June, went well, have retained 45 libraries, have two mobile library buses, which just in process of replacing, do not just do books anymore, working on additional ideas for the buses, banking ideas and other auxiliary services. Note - Post Office in Woodbridge Library, please use – also Lloyds Bank is closing today, so no banks in Woodbridge.

Local Government reorganisation is under way, business case being developed for One Suffolk, rather than breaking up into 3, councils, reason is everything under one roof, i.e. Adult Social Services, feel One Suffolk will be the best value for money and will make considerable saving, Price Waterhouse and Cooper did an independent study which showed this. Survey has been issued, want as many views as possible, has been undertaken as government will not allow council to formally consult on devolution. Note: Found it was a good survey and are encouraging people to complete.

Skirting of path between Alderton and Bawdsey, have been sent pricing for this to be done, Highways engineer provided AnRe with costing initially and AnRe agreed to pay 50% of cost, council thanked AnRe for his contribution to the cost of the works. Clerk has asked Alderton to contribute, not heard yet; also asked Cllr JaMa, who advised he would not contribute to the cost.

Cllr James Mallinder – newsletter circulated prior to meeting and added to website

Have written to head of planning and advised against anymore houses being built on peninsula, Melton Station to Wilford Bridge is a pinch point, also had a meeting with Chair of Melton to coordinate concerns together. What happens in Melton, affects the peninsula, an example of this is opposite station an outline application has been received for 50 houses

Question: Has there been a highway feasibility study undertaken to understand what is required in regards to road and junction improvement across the peninsula – no funding available, have put in 30mph limit between station and bridge. Question: what is the solution to it all, do we make the road wider, find an alternative way round? Couple of things could be looking at, the reduction of the size and weight of vehicles on the road, cycle paths and routes, connecting paths. Question: Could the joint peninsula parishes join together to contribute to a strategic, independent, feasibility study? Have the joint peninsula meeting, invited Melton Chair to hear their concerns, solution may be to have an independent feasibility study or other ideas may be suggested.

Cllr CIWa advised during lockdown on a zoom meeting councillors were told that Melton Traffic lights were at capacity and no more building will be undertaken, since then have had a number of houses built on peninsula.

Understand you have issues with the path between Bawdsey and Alderton, have pushed hard with ESC to have the sand removed from the roads, lot of wash off from fields, do not think Bawdsey is badly affected, Cllr CIWa advised is bad near the bends, Clerk to send photos to Cllr JaMa of issues with sand on roads.

ESC are again doing Suffolk in Blooms campaign, clerk advised church have put an application in for this year.

	<p>Car Parking in Woodbridge, charges have increased by 50%, can still get half an hour free parking</p> <p>Eyke are doing a neighbourhood plan, is it something Bawdsey would do? Did consider, but money has been pulled by government for this.</p>
4.	<p>To agree & sign Minutes of meetings dated 22nd May 2025 as true record.</p> <p>Minutes agreed and signed, Proposed by ToHe and seconded JaFe all in agreement.</p>
5.	<p>To elect a vice chair and signing of the 'Declaration of Acceptance of Office'</p> <p>No one stepped forward, going forward someone will be elected to chair meeting on the evening if AnRo not available to attend. Proposed by SuTa, seconded by MiLo, all in agreement.</p>
6.	<p>Planning: To receive updates on current applications and consider applications received</p> <p>a. Consider the following application(s)</p> <p>DC/25/2449/FUL</p> <p>Proposal: 2 replacement windows to the side- 1 window to the front (1st floor) to be enlarged and replaced - 1 window to the ground floor to be enlarged and a plant on bay window to be constructed all in white PVCU</p> <p>Address: Orford Haven, Shingle Street, IP12 3BE</p> <p>No Objections – Proposed by SaMa seconded by AnRo, all in agreement</p> <p>b. To consider any applications received after the publication of the agenda.</p>
7.	<p>To confirm following roles and advisory groups for 2025- 2026:</p> <p>a) Emergency Committee representative (Cllr Rob Thurkettle)</p> <p>Cllr SuTa stepped forward, proposed by AnRo, seconded by ToHe, all in agreement</p> <p>b) Defibrillator caretaker (Currently Cllr Clare Walker)</p> <p>Cllr CIWa advised willing to continue, all in agreement</p> <p>c) Coastguard representative (Currently Cllr Robert Thurkettle)</p> <p>Clerk to find if local coordinator and ask if they could send us an incident report, plus any safety recommendations – Email to be sent for gentleman who will be able to advise.</p>

8.	Progress Reports
	<p>a. Clerks Correspondence update</p> <p>Clerk's Report</p> <p>Shingle Street De-fib No objections were raised after planning advertised for the decommissioning of phone box at Shingle Street, BT have confirmed council can go ahead and adopt, agreement circulated prior to meeting, all in agreement can adopt and contract signed by chair AnRo and payment of £1.00 to be paid. Shingle Street has advised that the residents are happy to do all the work involved with getting this set up - BHF currently have applications for funding open for De-fib's, hopefully Shingle Street will qualify, they are small in number, but have many visitors and are remote</p> <p>Email received re Cllr JaFe complaining Cllr JaFe parking in public bay and also taking photos, Cllr JaFe explained, photos have been requested by ESC when sending a report of people parking illegally along the quay. Reply to email to be sent advising, Cllr JaFe is allowed to park in the bay, so long as it is not over the 4 hours and is taking photos as advised by ESC to make report.</p> <p>Bawdsey Quay Café Emailed received from owner of Tintos café, Rendlesham Forest enquiring about the café site, have emailed PGL asking if they would like us to respond or if they would prefer to reply</p> <p>CIL –</p> <p>Path between Bawdsey and Alderton Have been given a quote from Suffolk Highways for the clearing of the path at a cost £2917.88, Cllr Andrew Reid has offered to pay 50% being £1458.94. Clerk approached Alderton and Cllr James Mallinder, not heard from Alderton and Cllr JaMa said he was not prepared to contribute. All in agreement the money should come out of the CIL and still ask Alderton if they would agree to contribute some money towards the cost. Proposed by AnRo, seconded by SaMa, all in agreement, Clerk to contact Highways to get work completed.</p> <p>Hedge Cutting 2 more people interested, bringing a total to 3 properties.</p>
	<p>b. CIL – Receive an update.</p> <p>SID – Speed Cameras, AnRo to get one more quote and send round to everyone, with recommendations put within email, all in agreement that once received a majority for a SID, will purchase and get installed.</p> <p>Hedge Cutting – Cllr SaMa to arrange to get quotes for hedges to be cut</p> <p>Cllr AnRo to send dates round to everyone for another walk through of village to identify hedges that need cutting back.</p>

	<p>c. Village Hall and Recreation Ground Committee update (Cllr. T. Heyda)</p> <p>Meeting coming up on Monday Fete went well, figures recently issued in Bawdsey Bulletin, considering what to spend money on, need to make sure electricity is PAT tested, ramp by double doors at back installed and usable now for wheelchair/scooter users, also have a threshold ramp to protect the door frame, was used last week successfully. Tetra bin has been removed, ECC say they will start collecting in 2026</p>
	<p>d. Coastal Matters: Updates on</p> <p>i. Coastguard report (Cllr. R. Thurkettle)</p> <p>No report available</p> <p>ii. Deben Marine Centre (Cllr. T. Heyda)</p> <p>Short on volunteers, and people visiting, feel this may be due to the lack of café.</p>
	<p>e. Speedwatch</p> <p>See above on SID's in CIL and public participation</p>
	<p>f. Melton, Woodbridge and Deben Peninsula Community Partnership (Cllr C Walker)</p> <p>looked at grants for mental health and grief support, circa £5,000 given out at last meeting, mainly discuss grant applications.</p>
	<p>g. Update from School (Cllr M Locke)</p> <p>Coming up to end of year, working well in the Multi Academy Trust, had a visit from Bishop Graeme Knowles, interim Bishop of St Edmundsbury and Ipswich, to celebrate becoming a new form of school.</p>
	<p>h. Emergency Committee</p> <p>Tony Street (ToSt) coordinator of the Emergency Plan came along to the meeting to update councillors on the Emergency Plan.</p> <p>Suffolk Resilience have confirmed that Bawdsey Village Hall is still dedicated as a Rest Centre and should remain as this. Meeting held 3rd July, 5 people in attendance, 2 from Alderton, 2 from Shingle Street and one from Bawdsey, with clerk attending as a guest, do need more volunteers from Bawdsey, Cllr SuTa volunteered to join, clerk offered admin support, people who volunteer do have to undertake a Rest Centre Training Afternoon. Electrical Hook-up for generator has been set up in Alderton, still waiting for Bawdsey Village Hall to complete, this will allow for a generator to be delivered for the hall to still have electricity, clerk advised have requested VHRGC to allow this, ToHe will make sure raised at VHRGC meeting on 21st July, will advise after, have said parish council will pay for this to be installed, all in agreement.</p> <p>ToSt asked if Bawdsey have a separate budget for emergency planning, Alderton advised will pay whatever is needed, Clerk confirmed budget in place for printing of leaflets. Clerk awaiting leaflet on word document to be forwarded, so can amend some information and add a section on 'Would you Need Help'.</p>

	<p>Have spoken with Coastguard, would like another Tabletop Exercise to take place</p> <p><i>A tabletop exercise is an informal, discussion-based session where participants simulate their responses to hypothetical emergency scenarios. It focuses on fostering dialogue, decision-making, and collaboration among team members without the need for physical action. These exercises are designed to evaluate response plans, identify gaps in communication, and refine decision-making processes before a real crisis occurs.</i></p> <p>First Aide Training will need to be arranged, not sure how many people would be interested in attending</p> <p>Clerk Advised have heard from First Responders re CPR training and a date has been arranged for 27th September 11am to 1pm in Bawdsey Village Hall, will be putting a note in the Bulletin, Village Voice, email to Shingle Street and notice in shop window to advertise.</p> <p>Do not have a First Responder during the day in the area, only in the evenings, ToSt did offer to volunteer, but due to health issues was unable to be accepted. Clerk advised may be able to advertise at the CPR training</p> <p>Clerk to advertise in Bawdsey Bulletin and Noticeboard for anyone interested in joining the Emergency Planning Group</p> <p>Next meeting to be arranged for October</p> <p>Question – Could the plan be shared with councillors – ToSt to forward current plan to clerk to share with councillors.</p> <p>i. Green Agenda – Trees and Hedges</p> <p>Cllr AnRo has written to PGL re free trees and hedges, not had a response yet, Cllr CIWa advised the area PGL wish to plant the trees is designated an orchard under a Conservation Management Plan for Historic England, cannot put any trees, needs to be fruit, Cllr CIWa has an online version of plan and will share.</p> <p>j. Highway Matters</p> <p>Already discussed Path between Alderton and Bawdsey and sand in road.</p>
9.	<p>Finance</p> <p>1. To note Bank Balances as of 30th June 2025:</p> <ul style="list-style-type: none"> a) Current Account - £14,431.34 b) Reserve Savings Account - £6,471.24 c) CIL Funds Savings Account - £28,530.44 d) Projects Savings Account - £7,349.34 <p>Noted</p>

	<p>2. To authorise the following Invoices for Payment:</p> <p>a. New payments since last meeting:</p> <p>£6.00 – May Bank service charge £6.00 – June Bank service charge £12.50 – Domino Emergency Phone (May 25) £12.50 – Domino Emergency Phone (June 25) £18.59 – ESC Bawdsey Bulletin (May 25) £841.00 – Clerk Salary Quarter 1 £210.20 – HMRC £84.99 – Clerk – Microsoft Subs</p> <p>Payments agreed, proposed by AnRo and seconded by CIWa, all in agreement</p> <p>b. Any new invoices since publication of agenda:</p> <p>c. Any new payments received since last meeting:</p> <p>£33.62 – Interest on Reserve account £42.74 – Interest on Project Fund £165.91 – Interest on CIL Funds</p> <p>Noted</p> <p>d. Any new payments received since publication of agenda</p>
10.	<p>Any matters to be brought to the attention of the Council and to confirm date for next meeting.</p> <p>Next meeting 30th September 2025 and 27th November 2025</p>

Chairs Signature..... Date.....