

**Minutes of Bawdsey Parish Council held
Thursday 25th January 2024 –
7.00pm at Bawdsey Village Hall**

Present: Cllr Andrew Rouse (AnRo)(Chair); Cllr Rob Thurkettle (RoTh)(Vice-Chair);
Cllr Clare Walker (ClWa); Cllr Jackie Ferguson (JaFe); Cllr Mike Locke (MiLo); Cllr
Sue Tappenden (SuTa)

Suffolk County Cllr Andrew Reid (AnRe) & East Suffolk Cllr James Mallinder (JaMa)

Tina Hughes (Parish Clerk)

1.	<p>To receive Apologies for absence and councillor update</p> <p>Cllr Tod Heyda</p> <p>Cllr Matt Roche has decided to step down from being a councillor and an advert for a replacement will go out in the February Bulletin</p>
2.	<p>To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)</p> <p>None received for this agenda.</p>
3.	<p>Public Participation (10 minutes) – an opportunity for parishioners to briefly raise matters of concern and hear from County and District Councillors</p> <p>Cllr Andrew Reid referred to his newsletter, which has been added to the website, highlighting the difficult decision Suffolk County Council has had to make to increase their portion of the council tax by 5% (Maximum government allows), 77% of budget goes on adult social care and children’s services, £65 million pounds cuts needed, will be looking at job cuts, reduction in fire service and money to the Arts, nearly all services will see a reduction in their budget. Question – How will council manage this in the future? Combination of number of things, looking at how offer services (transformation), for example use of technologies to support people in their home. Question – There is an emphasis around balancing the books and the Chief Exec and leaders getting performance related pay, leaving people in need, with lack of care and support, do councillors focus on leadership teams internally to understand what is being done? Suffolk County Council do not have performance related pay, councils must balance books, statutory requirement. Clerk to add newsletter to website.</p> <p>Cllr James Mallinder highlighted newsletter and planning concerns, especially at Sutton Heath, land changed hands and new owners wish to put caravan on, also plans for houses at Hollesley, going to full cabinet and will be speaking out against them, as not environmental. Pushing ESC Road Sweepers to clear a lot of debris on the roads.</p>
4.	<p>To agree & sign Minutes of meetings dated 7th December 2023 as true record.</p> <p>Minutes agreed, proposed by Cllr Clare Walker and seconded Cllr Rob Thurkettle, all in agreement.</p>

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Chairs Initials.....

5.	<p>Planning: To receive updates on current applications and consider applications received</p> <p>a. Consider the following application(s)</p> <p>b. To consider any applications received after the publication of the agenda.</p> <p>No applications received.</p>
6.	<p>Works on Ferry Road at Quay – Receive progress update.</p> <p>Parking enforcement still not in place, Cllr James Mallinder advised will find out what is happening.</p>
7.	<p>Grit Bin – Outside School – Discuss and agree the purchase.</p> <p>Cllr Rob Thurkettle advised has had a meeting with head of school, willing to share cost, has a list of volunteers willing to man and identified a site for the bin, junction of School Lane and East Lane, green bin would be preferable, Cllr James Mallinder advised council could apply for a community grant from his budget, link to be sent to clerk. Cllr ARO proposed and seconded by Cllr RTh, all in agreement. Clerk to complete application.</p>
8.	<p>EV Charging Points – Discuss if there are any areas within the village these could be positioned.</p> <p>This was discussed at council, the only suitable position it was felt this could be installed was the Village Hall, Clerk to forward email to Cllr Tod Heyda to see if he can liaise with VHRGC and see if this was something they would like to apply for.</p>
9.	<p>East Lane Car Park – Receive an update.</p> <p>Have spoken with Anglian Revenues team re business rate changes, asking for the land to be zero rated, as Chris Mann has number of businesses, cannot be zero rated, if council can draw up lease agreement with Chris Mann and pay a peppercorn rent, then Anglian Revenue are in a position to change the rate for the land, waiting for them to confirm via email, need to chase in couple weeks. Cllrs James Mallinder advised can support with asking for responses to be made in a timely manner.</p>
10.	<p>CIL – Receive an update.</p> <p>CIL committee met on Monday 22nd January 2024 to review current situation: -</p> <ul style="list-style-type: none"> • Traffic survey due to be installed Monday 29th January for one week, to understand the amount and speed of motorists. • Request a quote for white gates on entrance to village. • Cllr Mike Locke and Sue Tappenden to complete questionnaire for parents at the school – looking at mode of transport – aim for first week back after half term. • Footfall count to be completed – winter/summer, am and pm. • Quote for 30 roundels on ground and Pedestrian in Road signs/Drive Carefully through village. <p>Cllr ARO – requested, if see any good practices then take a note/photo and share.</p>

11.	Progress Reports
	<p>a. Clerks Correspondence update</p> <p>Letter received from resident advising of road closure at Wilford Bridge, did say in past any road closures have been advertised, clerk has: -</p> <ul style="list-style-type: none"> - Put notice on noticeboard. - Written to Hollesley and Alderton Councils, Hollesley added to Hollesley Grapevine. - Notice in shop window at Alderton. - Notice on website. - Emailed all councillors asking to share with friends and neighbours. <p>Have also registered for any future road closures, so hoping these will be received in the future.</p> <p>Advertising for First Responders has been received, these have been put on: -</p> <ul style="list-style-type: none"> - Noticeboard - Shop Window - Alderton Noticeboard <p>Clerk to check if this has been added to the Bulletin and notify EEAS that the council would support the fundraising for any kit needed, also check with old First Responders to see if they have a kit and if it needs updating, Cllr James Mallinder to note if any funding is available and advise clerk.</p> <p>Scottish Power have a meeting 7th February 2024 in the Village Hall re public information day regarding the Offshore Windfarm.</p> <p>Precept information has been received and with new houses, the precept for band D shows a reduction of 7.9% for the tax year 2024/25</p> <p>Flooding on road to Shingle Street has hopefully been sorted, not actually been tested yet, but was a joint effort: - Farmer scrapped up excess soil, East Suffolk swept the road afterward and Suffolk CC contractors dug out the ditch and channels which we agreed with the farmer could extend off the road into their lower field.</p> <p>Annual Parish Meeting has been set for 18th April 2024, councillors not obliged to attend, but would be nice if they can.</p>
	<p>b. Village Hall and Recreation Ground Committee update (Cllr. Tod Heyda)</p> <p>Update received from Cllr Tod Heyda – Main issues at the moment is around replacing and refurbishing the area around the children’s playground. New Years Eve pop up pub was successful and the allotments, at the back of the village hall, are now open to parishioners, with a number expressing an interest.</p>
	<p>c. Coastal Matters: Updates on</p> <p style="padding-left: 40px;">i. Bawdsey Coastal Partnership (Cllr. Rouse)</p> <p>Nothing to report.</p>

<p>ii. Coastguard report (Cllr. R. Thurkettle)</p> <p>Quiet at moment, are requesting people to please be vigilant and report anyone or any suspicious activity to Border Force, can be done online or by phoning 07900 056435, has been activity at East Lane in last 12 months, do not approach.</p> <p>iii. Deben Marine Centre (Cllr. Heyda)</p> <p>Report received from Cllr Tod Heyda, undergoing a spring clean to prepare for opening in late spring, if anyone is interested in becoming a volunteer please do get in touch. Mention of funds and if there are any available, would need to know more details, Clerk to contact and discuss and also put a note in Bulletin for volunteers and if OK with contact details being added to bulletin notification.</p>
<p>d. Speedwatch</p> <p>Batteries currently only lasting 5 days, this depends on time of year and temperature, how many vehicles trigger the SID, would like to move to different positions in village, as people become complacent, Clerk to discuss with previous clerk for position of poles. Cllr ARo requested the data from the machine, if possible, to be used in conjunction with traffic survey, Cllr RTh to look to see information able to download.</p>
<p>e. Melton, Woodbridge, and Deben Peninsula Community Partnership (Cllr C Walker)</p> <p>Partnership priorities is to increase community cohesion and participation, by increasing usage of existing community spaces and understanding local needs for youth provision. Three youth clubs on peninsula. Provide a transition session for all children going up to Farlingaye High School, Sandlings is hosting this year, will have a full day, get an idea and an understanding. Email has been received from Julia Catterwell offering to update on partnership, Clerk to contact and see if there is additional information she can update us on.</p>
<p>f. Update for Photo Post and Weather Station (Cllrs T Heyda/A Rouse)</p> <p>Nothing to add on photo posts, to be removed from future agendas and just to be added if any updates received. Clerk reports funds still held, and the DMC are looking to produce a poster.</p> <p>Weather Station – waiting for signed documents from previous councillor Andrew Block for lease to be handed over, discussion regarding insurance, Council paid for Wireless Vantage Pro2, Weatherlink and Mounting Tripod, via a grant and already on asset register, Suffolk CIC did mention in an email that they now have insurance, Clerk to check to understand what they have insured.</p>
<p>g. Emergency Committee (Cllr. R Thurkettle)</p> <p>Have been proactive, checking on vulnerable residence when power cuts, high winds, storms, flooding have been happening, looking to get a survey out by summer asking for people to identify themselves as vulnerable or if they have any key skills or equipment that could help in an emergency, current list 7 years old, with 10-15 people identified.</p> <p>Cllr Sue Tappenden mentioned lights that will come on if there are power cuts wondered if this is something parish council could look to fund, would stop people using candles, which for some people may be an issue, clerk to cost bulk buying of lights for vulnerable people and to be added to agenda for next meeting.</p>

	<p>Cllr James Mallinder mentioned the Rural Coffee Caravan, may want to ask if they will visit the village, ideally once a year, have lot of resources, maybe meet the local councillor.</p> <p>Cllr Clare Walker advised, if know anyone who has had a fall or is at risk of falling, then can share contact for the falls prevention team for a class held in Woodbridge.</p> <p>h. Green Agenda – Trees and Hedges</p> <p>Trees and Hedges donated from Suffolk Tree Warden Network and Coastal Heaths National Landscape, have been planted along Manor Farm Drive, Cllr ARo has done an article for the bulletin and Cllr RTh has added an article to Facebook, some residents queried why they have been placed here, as they cannot walk along and get any benefit, explained benefit is for wildlife to have a corridor, have requested if anyone knows of anywhere in the village that the next stage of planting can be done, to contact the clerk.</p> <p>i. Highway Matters Flooding updates</p> <p>Flooding – East Lane, covered in mud needs to be cleared, clerk to look at portal and chase again.</p>
12.	<p>Finance</p> <p>1. To note Bank Balances as of 31st December 2023:</p> <p>a) Current Account - £12054.45 b) Reserve Savings Account - £4096.30 c) CIL Funds Savings Account - £25823.49 d) Projects Savings Account - £7232.55</p> <p style="text-align: right;">Noted</p> <p>2. To authorise the following Invoices for Payment:</p> <p>a. New payments since last meeting:</p> <p>£15.00 Red Rocket Emergency Telephone Dec 2023 £15.00 Red Rocket Emergency Telephone Jan 2024 £18.00 Unity Trust Bank Charge £17.39 ESC – Bawdsey Bulletin Nov 2023 £72.99 SALC Councillor Training £919.84 Clerk Pay Quarter 3, plus back pay. £416.80 HMRC</p> <p>Payments agreed, proposed by Cllr RTh and seconded by Cllr MiLo, all in agreement.</p> <p>b. Any new invoices since publication of agenda:</p> <p>c. Any new payments received since last meeting:</p> <p>£28.20 Interest Reserve Funds £49.78 Interest Project Fund £168.56 Interest CIL Fund</p> <p style="text-align: right;">Noted</p>

	<p>d. Request Funding for Road Cones to go along the Church Wall</p> <p>Request Funding for IBC tank fitting for tree watering</p> <p>Cllr ARo requested funds for new cones, estimate £50.00 proposed by RTh and seconded by Cllr MiLo.</p> <p>Discussed the purchase of fitting s for an ICB tank, Cllr RTh advised these are not needed.</p>
13.	<p>Any matters to be brought to the attention of the Council and to agree date for next meetings.</p> <p>Louise Lennard is stepping down from the production of the Bawdsey Bulletin after 18 years, Rebecca Barrington-Phillips has agreed to take over, with Jenny Webb agreeing to take over the distribution. Needs to be discussed at next meeting.</p> <p>Next Meeting – 21st March 2024</p>